

# Swift Current Main Street Incentive Program



## Application for Incentives

Please complete all sections of the application (Part A, B, and C) and submit a copy on USB of your application and attachments. If submitting more than one application, all applications can be placed on one USB with each file identified by project name and grant stream.

Mail or deliver applications to:  
CITY OF SWIFT CURRENT  
177 - 1st Ave NE  
PO Box 340  
Swift Current, SK S9H 3W1

Please complete one application for each project being applied for

## Part A: APPLICANT AND APPLICATION DETAILS

Organization or Individual Name

|                 |      |                  |
|-----------------|------|------------------|
| Contact Name    |      | Contact Position |
| Mailing Address | City | Postal Code      |
| Phone           | Fax  | Email            |

# Swift Current Main Street Incentive Program



Please indicate which grant you are applying for:

|                                                                                                                                                                                        |                                                                                                      |                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| <p><b>Heritage Façade Rendering Grant</b></p>                                                                                                                                          | <p><b>Applicant Contribution</b></p> <p style="text-align: center;"><b>N/A</b></p>                   | <p><b>Total Costs</b></p> <p style="text-align: center;"><b>N/A</b></p>                       |
| <p><b>Downtown Beautification Grant</b><br/> <b>Total Amount Requested</b><br/>                 (up to 50% of Total Eligible Project Expenses to a maximum of \$2,000 per project)</p> | <p><b>Applicant Contribution</b><br/>                 (minimum 50% of eligible project expenses)</p> | <p><b>Total Costs</b><br/>                 (must be at least double the amount requested)</p> |
| <p><b>Signage Grant</b><br/> <b>Total Amount Requested</b><br/>                 (up to 50% of Total Eligible Project Expenses to a maximum of \$2,000 per project)</p>                 | <p><b>Applicant Contribution</b><br/>                 (minimum 50% of eligible project expenses)</p> | <p><b>Total Costs</b><br/>                 (must be at least double the amount requested)</p> |
| <p><b>Building Maintenance Grant</b><br/> <b>Total Amount Requested</b><br/>                 (up to 50% of Total Eligible Project Expenses to a maximum of \$2,000 per project)</p>    | <p><b>Applicant Contribution</b><br/>                 (minimum 50% of eligible project expenses)</p> | <p><b>Total Costs</b><br/>                 (must be at least double the amount requested)</p> |
| <p><b>Façade Improvement Grant</b><br/> <b>Total Amount Requested</b><br/>                 (up to 50% of Total Eligible Project Expenses to a maximum of \$10,000 per project)</p>     | <p><b>Applicant Contribution</b><br/>                 (minimum 50% of eligible project expenses)</p> | <p><b>Total Costs</b><br/>                 (must be at least double the amount requested)</p> |

# Swift Current Main Street Incentive Program



## Part B: DESCRIPTION AND BUDGET

### Project Description

Name of Project :

Begin Date

End Date

Description of the proposed project, including the scope of work, locations and detailed timeline of activities (max 600 characters - if not enough room, please attached an appendix detailing the information):

Describe the intended results/outcome of the project (max 600 characters - if not enough room, please attached an appendix detailing the information):

List the projected number of organizations, participants and volunteers involved:

If you are submitting more than one application for a property at this grant deadline, please indicate its priority compared to the other applications being submitted and why you have prioritized it in this order.



## List of Attachments

Required Attachments for Downtown Incentives include:

- Current photos of the property, including close-ups of the proposed work area
- Professional drawings or sketches of the proposed work;
- Detailed quotes for work to be performed. These should include details regarding any work that will be done in-kind;
- Statement of Significance or equivalent heritage value assessment for the property; where possible, historic photos or drawings of the property.

Applicants may also wish to include other information that would support their application, including copies of any request for proposals, submitted proposals and quotes, detailed project descriptions.

# Swift Current Main Street Incentive Program



| Budget for Proposed Project        |         |                                                                                                                                                                                                                                                                                     |         |
|------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Eligible Expenses                  | Revenue |                                                                                                                                                                                                                                                                                     | Amount  |
|                                    | Amount  | Value of Monetary Support                                                                                                                                                                                                                                                           |         |
| (Contractors, laborers, etc.)      |         | <b>City of Swift Current Downtown Revitalization Grant Request</b> (upto50%ofeligibleproject expenses to \$10,000)                                                                                                                                                                  |         |
| Supplies and Materials             |         | Applicants Cash Contribution                                                                                                                                                                                                                                                        |         |
|                                    |         | Fundraising/Cash Donations                                                                                                                                                                                                                                                          |         |
| Facility/Equipment Rental          |         | Grants from Non-Provincial Government Organizations (list)                                                                                                                                                                                                                          |         |
|                                    |         |                                                                                                                                                                                                                                                                                     |         |
| Architectural Design Fees          |         |                                                                                                                                                                                                                                                                                     |         |
| Engineering Design/Assessment Fees |         | Other Monetary Sources (list)                                                                                                                                                                                                                                                       |         |
|                                    |         |                                                                                                                                                                                                                                                                                     |         |
| Other Project Expenses (list )     |         |                                                                                                                                                                                                                                                                                     |         |
|                                    |         | Grants from Provincial Government Ministries and Agencies (list) (cannot be used as a portion of the applicants 50% match to the Main Street Saskatchewan Grant Request but can be applied to project expenses not being funded by the Downtown Revitalization Grant)               |         |
|                                    |         |                                                                                                                                                                                                                                                                                     |         |
|                                    |         | <b>Total Monetary Support for the Project</b>                                                                                                                                                                                                                                       | \$ 0.00 |
|                                    |         | <b>Value of In-Kind Support</b>                                                                                                                                                                                                                                                     |         |
|                                    |         | Labor (valued at \$10.50/hr)                                                                                                                                                                                                                                                        |         |
|                                    |         | Professional Services (valued at market rate) Supplies and Materials (valued at market rate) Other In-kind (list)                                                                                                                                                                   |         |
|                                    |         |                                                                                                                                                                                                                                                                                     |         |
|                                    |         | Total In-Kind Supports for the Project to be used as part of the match to the Downtown Revitalization Grant Request (only an amount up to 25% of the Downtown Revitalization Grant Request listed above can be used as a portion of the applicants 50 % match to the grant request) | \$ 0.00 |
|                                    |         | Total Additional In-Kind Supports for the Project (any additional in-kind support can be applied to project expenses not being funded by the Downtown Revitalization Grant Program)                                                                                                 |         |
| <b>Total Expenses</b>              | \$ 0.00 | <b>Total Revenue (total monetary support + total in-kind supports)</b>                                                                                                                                                                                                              | \$ 0.00 |

This is a sample of possible budget items. Please include an itemized list of expenses and revenue in your budget. Attach another sheet if needed. Keep a copy of this budget document and any other worksheet for us in completing your follow-up report.

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## Part C: ELIGIBILITY CHECKLIST AND AUTHORIZATIONS

Grant Eligibility (Please check all that apply):

- The applicant is the current property owner or tenant and has provided:
  - A copy of the current certificate of title; and
  - Letter of authorization (If applicant is not property owner).
  
- The applicant has provided:
  - Current photos of the property, including close-ups of the proposed work area
  - Professional drawings or sketches of the proposed work;
  - Detailed quotes for work to be performed. These should include details regarding any work that will be done in-kind;
  - Statement of Significance or equivalent heritage value assessment for the property;
  - Where possible, historic photos or drawings of the property; and
  
- The applicant has not started any eligible work outlined in the grant application prior to the time of approval.
  
- The applicant agrees to display signage, provided by the City of Swift Current, advertising Downtown Swift Current in a prominent location visible to the public on adjacent street frontages.
  
- The applicant does not have outstanding grant reports or repayments due to the City of Swift Current.

### Authorizations

#### Grant Application Submission

By clicking this box, we agree to the terms outlined in the application guidelines and certify that the information contained in the application is accurate to the best of our knowledge. We authorize the City of Swift Current to publish the applicant's organization name, location and grant amount.

**Applicant Name (Please Print)**

**Date**

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